



## BALTIMORE CITY LODGE #3 SCHOLARSHIP RULES AND REGULATIONS

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The following rules and regulations governing the scholarships awarded annually by the Baltimore City Lodge #3 of Fraternal Order of Police, Inc., are being set forth to ensure the proper utilization of the funds to be awarded, as well as the fairness and equality in the awarding of the scholarships.

I. The applicant must be:

- A. The son, daughter, stepson or stepdaughter of a Baltimore City Police Officer, either active, retired, on medical disability or deceased, who is or was a member of Baltimore City Lodge #3, in good standing, for at least one (1) year prior to the date of application for the scholarships. ***Grandchildren are not eligible.***

Definition: For the purpose of this section, a “member in good standing” is a member, either currently active or retired (including deceased) whose dues have been paid and/or have not been in the arrears for at least one (1) year (if currently active or retired member) or whose dues were paid and/or were not in the arrears for at least one (1) year prior to death (if deceased member) prior to date of application for scholarships.

- B. A graduating senior of an accredited high school or currently enrolled as an undergraduate in an accredited college or university. ***Graduate school students are not eligible.***

- II. Each applicant must complete an application form, sign it and submit it, along with a recent photo and a transcript of the last four (4) years of high school grades and SAT scores or college transcripts, to the Chairman of the Scholarship Committee, by March 31st, of the current year. Said application must also be signed by the applicant’s Lodge #3 member. ***A current GPA of 3.0 is required to apply. No application will be considered if submitted without transcripts, if submitted after the submission cut-off date or is not signed by the Applicant and the Lodge #3 Member. Incomplete applications will NOT be considered for scholarship awards.***

### III. Selection of Candidates

- A. Applications will not be accepted after March 31st, of the academic year applying.
- B. All candidates for the scholarship should plan to take, in their junior year, the Scholastic Aptitude Test (SAT) given by the college Entrance Examination Board, as part of their qualifications for the scholarships. Instructions concerning this test may be obtained by the applicants from their high school.
- C. Candidates currently in college should furnish transcripts of their most recent records and high school records to total four (4) years of academic history.
- D. Not all applicants will be selected as finalists. Those selected as finalists will be notified by the Committee Chairperson and will be interviewed by the Scholarship Committee, at a date and time specified by the Committee Chairperson.
- E. The Scholarship Committee will review the credentials of the candidates, and the awards will be granted on the basis of scholastic performance, GPA, character, leadership, goals and relative financial need.
- F. Any statement submitted on the application or made during the interview which is found to be false will automatically disqualify the applicant from further consideration for the scholarship awards.
- G. All information furnished to the Scholarship Committee will be held in the strictest of confidence.
- H. Should the student be the recipient of any other financial aid from another source, this fact in and of itself will not disqualify the applicant from receiving a Baltimore City Lodge #3 scholarship award.
- I. If the student cannot fulfill the scholarship requirements, the scholarship will be terminated. **(See Section V – Requirements of the Scholarship Recipient)**

### IV. The Scholarship Awards are as follows:

- A. The first scholarship is \$4,000.00 (four thousand dollars) awarded over a four (4) year period of under-graduate studies, (\$1,000.00 per academic year). The installments will be sent directly to the college or university of which the student will be or is currently attending. The funds may be used to attend any fully accredited college or university. **Proof of enrollment must be submitted to the Lodge #3 Treasurer by August 1<sup>st</sup> of each academic year, prior to installments being paid. Funds will not be paid for graduate studies.**
- B. The second and third scholarships are in the amount of \$2,000.00 (two thousand dollars) each. The installments are awarded over a four (4) year period, (\$500.00 per academic year). **Stipulations for these scholarships are the same as Section A above.**

- C. Memorial Scholarship: Freshmen Year Award Only
  - 1. The Lieutenant Owen Sweeney Memorial Scholarship is a freshman year only award in the amount of \$500.00 (five hundred dollars) and is a one time payment.

V. Requirements of the Scholarship Recipient

- A. The scholarship recipient must notify the Chairman of the Baltimore City Lodge #3 Scholarship Committee of their College/University ID# and address of their College/University's Financial Aid Office prior to the disbursement of any funds.
- B. The recipient must maintain at least a "B" average and must forward to the Chairman of the Baltimore City Lodge #3 Scholarship Committee transcripts of their grades and proof of academic full time status each academic year prior to August 1st.

***RECIPIENTS FAILING TO MAINTAIN A "B" AVERAGE, FAILING TO MAINTAIN ACADEMIC FULL TIME STATUS AND FAILING TO SUBMIT TRANSCRIPTS WILL HAVE THEIR SCHOLARSHIPS TERMINATED FOR NOT FULFILLING THE SCHOLARSHIP REQUIREMENTS.***

***THESE REQUIREMENTS ARE THE RESPONSIBILITY OF THE SCHOLARSHIP RECIPIENT, NOT BALTIMORE CITY LODGE #3.***

- VI. A letter will be sent to the college or university of the scholarship winner thereby notifying the institution of the award. The funds will be administered by the Financial Aid Office of the college or university attending. Most colleges and universities will cooperate in this enterprise.
- VII. The scholarship funds may be used for tuition, books and required lab fees. The funds may only be used for official dormitory fees after tuition, books and lab fees are paid. No part of the funds may be used for recreation in any manner.
- VIII. Each person applying for a scholarship will receive a letter informing them of the final outcome of the selection process.
- IX. The Scholarship Committee does not discriminate on the basis of race, color, sex, national origin or religion.
- X. Any of the foregoing sections may be repealed, amended or deleted by the Scholarship Committee, with the consent of the Board of Directors of the Baltimore City Lodge #3 of Fraternal Order of Police, Inc.



ATTACH  
RECENT  
PHOTO  
HERE

## BALTIMORE CITY LODGE #3 SCHOLARSHIP APPLICATION

NOTE: PLEASE TYPE OR PRINT ALL RESPONSES. INFORMATION MUST BE LEGIBLE. REMEMBER TO PROVIDE ALL INFORMATION REQUESTED. **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**

NAME OF APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

AGE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ EMAIL: \_\_\_\_\_

\*NAME OF FOP LODGE #3 MEMBER: \_\_\_\_\_

\*ASSIGNMENT OF MEMBER: \_\_\_\_\_ MEMBER'S CONTACT PHONE #: \_\_\_\_\_

\*RELATIONSHIP TO FOP MEMBER: \_\_\_\_\_

HIGH SCHOOL ATTENDED (OR ATTENDING):

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NO: \_\_\_\_\_ PRINCIPAL'S NAME: \_\_\_\_\_

IF ATTENDED MORE THAN ONE HIGH SCHOOL, PLEASE COMPLETE THE FOLLOWING:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NO: \_\_\_\_\_ PRINCIPAL'S NAME: \_\_\_\_\_

DATE OF ENTRANCE: \_\_\_\_\_ PERIOD ATTENDED: \_\_\_\_\_

**BALTIMORE CITY LODGE #3  
SCHOLARSHIP APPLICATION  
(CONTINUED)**

CURRENTLY ATTENDING A COLLEGE/UNIVERSITY ? : YES: \_\_\_\_ NO: \_\_\_\_

IF YES, PLEASE PROVIDE THE FOLLOWING INFORMATION:

NAME OF COLLEGE/UNIVERSITY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NO: \_\_\_\_\_ STUDENT ID #: \_\_\_\_\_

ACADEMIC YEAR: FRESHMAN: \_\_\_\_ SOPHOMORE: \_\_\_\_ JUNIOR: \_\_\_\_ SENIOR: \_\_\_\_

MAJOR FIELD OF STUDY: \_\_\_\_\_

CREDIT HOURS TAKEN THIS SEMESTER: \_\_\_\_ TOTAL CREDIT HOURS EARNED: \_\_\_\_\_

HAVE YOU BEEN THE RECIPIENT OF ANY OTHER SCHOLARSHIP OR FINANCIAL AID?

YES: \_\_\_\_ NO: \_\_\_\_

IF YES, PLEASE INDICATE THE SOURCE AND AMOUNT IN THE SPACE PROVIDED BELOW:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I CERTIFY THAT I HAVE READ AND AGREE TO ABIDE BY THE RULES, REGULATIONS AND REQUIREMENTS GOVERNING THE SCHOLARSHIP PROGRAM OF THE FRATERNAL ORDER OF POLICE BALTIMORE CITY LODGE #3. I FURTHER CERTIFY THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE  
LODGE #3 MEMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

**BALTIMORE CITY LODGE #3  
SCHOLARSHIP APPLICATION  
(CONTINUED)**

**IMPORTANT INFORMATION REGARDING YOUR FOP SCHOLARSHIP  
APPLICATION**

PRIOR TO COMPLETING THE APPLICATION, WE URGE BOTH THE STUDENT AND THE FOP LODGE #3 MEMBER, TO CAREFULLY REVIEW THE RULES, REGULATIONS AND REQUIREMENTS GOVERNING THE BALTIMORE CITY LODGE #3 OF FRATERNAL ORDER OF POLICE, INC. SCHOLARSHIP PROGRAM. FAILURE TO FOLLOW THE LISTED RULES, REGULATIONS AND REQUIREMENTS WILL RESULT IN IMMEDIATE DISQUALIFICATION OR TERMINATION OF THE SCHOLARSHIP.

**APPLICANT'S INITIALS:** \_\_\_\_\_

**LODGE #3 MEMBER'S INITIALS:** \_\_\_\_\_

After completing the application, please mail to:

Fraternal Order of Police Baltimore City Lodge #3  
Attention: FOP Scholarship Chairperson  
3920 Buena Vista Avenue  
Baltimore, Maryland 21211

To ensure your application is received within the specified time frame, please be certain you have addressed it to the FOP Scholarship Chairperson.

**APPLICATION MUST BE RECEIVED PRIOR TO MARCH 31<sup>ST</sup>  
NO EXCEPTIONS**

**\*\*REMEMBER\*\***

- \*Any incomplete application will not be considered and will be destroyed\*
- \*If selected as a finalist, you will receive a letter informing you of the date and time of your interview\*
- \*Due to the increase number of applications, applicants **MUST** appear promptly at their scheduled interview date and time.\*
- \*Assigned Interview date and time cannot be changed. No exceptions\*
- \*A recent photo of yourself must be attached to your application\*
- \*You must include the Lodge #3 member's name, current assignment and contact info\*

In addition to submitting the completed scholarship application and transcripts, you may also attach any awards or commendations you may have received during your junior and senior years of high school as well as any community service acknowledgements.

**I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION:**

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**LODGE #3 MEMBER'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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